

The logo for Purple Mash, featuring the word "purple" in a purple font and "mash" in a white font, both in a bold, sans-serif typeface. The text is contained within a black rectangular box with a torn-paper effect on its top-right corner.

**purple
mash**

DigiTech Scheme of Work

Unit 3.9 - Presenting with Google Slides

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Pre-requisites

Versions

Google Slides operates differently dependent upon device. This unit contains two sets of plans: One for PC/laptop version using the online Google tools and one version for tablets using the app version of the tool.

Saving work

Have a clear idea about where children should save their work. The lessons assume that children know about folders and files on whichever network they are using. If they do not, it might be worth spending some time teaching about files and folders and the difference between saving in the cloud, saving on the school server or saving on the device itself where any of these methods are used within your setting. It would be useful for children to know how to create folders so that they can organise their files if they have the security rights to do this. These skills are not used much within the lesson plans but will be important for children's ongoing work with the files that they produce.

Printing

Children will not be routinely required to print during these lessons.

Typing

Children who cannot type efficiently, will find having to finish all writing\typing frustrating. Finishing all the writing\typing is not required to complete the lessons. Children might need extra time to complete their documents and include all the text that they wish to include. If you want to improve children's typing speed, then make use of the Purple Mash Tool [2Type](#). See here for [the User Manual](#).

Language

The Google suite of tools uses American English in its menus. The spelling used within the application is used in these plans when referring to menu items and icons. For example, 'color' rather than 'colour'.



Unit 3.9 - Presenting with Google Slides -ONLINE VERSION

Medium-Term Plan – Online Version

Lesson	Title	Success Criteria
<u>1</u>	Making a Presentation from a Blank Page	<ul style="list-style-type: none"> Children know what Google Slides is. Children know how to open Google Slides. Children can add text and format it.
<u>2</u>	Adding Media	<ul style="list-style-type: none"> Children can change the design of the slides. Children can insert a new slide. Children can insert pictures. Children can edit pictures. Children can insert video (extension).
<u>3</u>	Adding Shapes and Lines	<ul style="list-style-type: none"> Children can add shapes to a presentation. Children can add lines into a presentation.
<u>4</u>	Adding Animation	<ul style="list-style-type: none"> Children can use animations in a presentation. Children can use transitions in a presentation.
<u>5 and 6</u>	Create a Presentation	<ul style="list-style-type: none"> Children can add text to a presentation. Children can add objects including text and pictures to their presentation. Children can add animation and transitions to their presentation. Children can present their work on Slides.

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GOOGLE SLIDES – ONLINE VERSION

Lesson 1 – Making a Presentation from a Blank Page

Aim

- To create a page in a presentation.

Success Criteria

- Children know what Google Slides is.
- Children know how to open Google Slides.
- Children can add text and format it.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides – Online Version.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to discuss what Google Slides is and what it is used for.
Google Slides 'Home' Screen	As shown on slide 5 , show children how to locate and open Google Slides and look at the Home screen, pointing out the different sections.
Blank Presentation	As shown on slide 6 , open a blank presentation and point out the features. Delete the text boxes on this first slide by clicking on them and then pressing 'delete' on the keyboard. Also click on the 'x' next to 'Themes' to close the selector.

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Text Boxes	<p>With slides 7 and 8, explain and demonstrate how to add a text box and change the font, colour and size of the text, as well as the border and fill of the text box.</p> <p>Explain that when you hover over the icons you will see a tooltip which will tell you what each button does.</p>
Activity 1: Adding Text Boxes	<p>With slide 9, introduce the first activity where children test out what they have learnt in the lesson so far by creating five text boxes with different styled text inside.</p> <p>When working online on Slides, the children's work will save automatically. They can change the name of the file to something more appropriate (e.g. All about me) by clicking on the name at the top.</p>
Word Art	With slide 10, 11 and 12 , demonstrate how to locate and use the WordArt function on Slides.
Activity 2: Adding Word Art	Use slide 13 to introduce the second activity where children add a title slide to their presentation and use Word art to create a title.
Sharing with the Class	With slide 14 allow some children to share their work and do some peer-assessment.
Review Success Criteria	Review the success criteria on slide 15 . Children could rate how well they achieved this using a show of hands.

GOOGLE SLIDES – ONLINE VERSION

Lesson 2 – Adding Media

Aim

- To add media to a presentation.

Success Criteria

- Children can change the design of the slides.
- Children can insert a new slide.
- Children can insert pictures.
- Children can edit pictures.
- Children can insert a video (extension).

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides
- **NOTE** - If there is time, we will then look at adding videos as an extension. You may decide that this is not necessary for your class, especially if YouTube is blocked in the school. In this case, limit the media to pictures.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning. (NOTE - if there is time, we will then look at adding videos. You may decide that this is not necessary for your class, especially if YouTube is blocked in the school. In this case, limit the media to pictures.)
Presentation Design	Use slide 5 to show children how to explore the 'Theme' tab to choose a design that they would like to use for their presentation.

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Activity 1: Presentation Design	Use slide 6 to introduce the first activity where children choose a suitable theme design for their presentation.
Adding Slides	Bring the children back together to look at slide 7 to remind children how to add new slides to their presentation.
Images	With slides 8 and 9 , show children the different options on how to add a photo and then edit the format of the image.
Activity 2: Favourite Food Slide	Introduce activity 2 on slide 10 where children need to add a new page to their presentation all about their favourite food, including images. They should also use Word art to give the slide a title.
Activity 3: Favourite Animal Slide	In the next activity on slide 11 , children should add a new page to their presentation all about their favourite animal, including images and some written text.
Activity 4: Extension Activity	Use slide 12 to introduce an optional extension activity where children can explore adding a video to their presentation.
Review Success Criteria	Review the success criteria on slide 13 . Children could rate how well they achieved this using a show of hands.

GOOGLE SLIDES – ONLINE VERSION

Lesson 3 – Adding Shapes and Lines

Aim

- To add shapes and lines to a presentation.

Success Criteria

- Children can add shapes to a presentation.
- Children can add lines into a presentation.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning.
Shapes	Use slide 5 to show children how to find and add shapes to a blank page in a new blank presentation. Demonstrate how to change the format of the shapes.
Activity 1: Adding Shapes	Use slide 6 to introduce the first activity where children practise adding and formatting shapes to a new blank presentation.
Lines	Use slide 7 to show children how to add lines to a page, show examples of the different types of line and demonstrate how to format them to change the look.
Activity 2: Adding Lines	Use slide 8 to introduce the second activity where children experiment with inserting differently formatted lines.

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Shapes and Lines	With slide 9 , explain how to ensure shapes do not cover existing objects and text by using the 'Send to back' function.
Activity 3: Shapes and Lines	<p>Introduce activity 3 on slide 10 where children add shapes and lines to their 'All About Me' presentations to make them look more interesting.</p> <p>Children can also add another page to their presentation. This could be about their favourite school subject, favourite story, favourite game or something of their choice.</p>
Review Success Criteria	Review the success criteria on slide 11 . Children could rate how well they achieved this using a show of hands.

GOOGLE SLIDES – ONLINE VERSION

Lesson 4 – Adding Animation

Aim

- To add animations into a presentation.

Success Criteria

- Children can use animations in a presentation.
- Children can use transitions in a presentation.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning where children will be adding animation and transitions to their presentations.
Transitions	With slide 5 , talk through what a transition is and how to add them to the slides.
Activity 1: Adding Transitions	Use slide 6 to introduce the first activity where children practise adding and formatting shapes to a new blank presentation.
Animation	Use slides 7 and 8 to show children how to add animation to pictures and headings in their presentations.
Activity 2: Adding Animation	Use slide 9 to introduce the second activity where children need to add entrance animation to their pictures and headings.

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Purple Mash DigiTech Scheme of Work – Unit 3.9
Presenting using Google Slides – Online Version – Lessons 5 & 6

	They can then continue to add more slides to their presentation if there is time.
Sharing with the Class	With slide 10 allow some children to share their work and do some peer-assessment.
Review Success Criteria	Review the success criteria on slide 11 . Children could rate how well they achieved this using a show of hands.

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GOOGLE SLIDES – ONLINE VERSION

Lessons 5 and 6 – Create a Presentation

Aim

- To use the skills learnt in previous weeks to design and present an effective presentation.

Success Criteria

- Children can add text to a presentation.
- Children can add objects including text and pictures to their presentation.
- Children can add animation and transitions to their presentation.
- Children can present their work on Slides.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides.
- Storyboard templates for planning: Use printed versions or online versions in Purple Mash at [Planning templates](#)
- Note:** As a teacher, decide if their presentation will be on a topic of the children's choice or whether it will link to something being studied in class across the wider curriculum.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning where children will be creating their own presentations from scratch.
Slide Skills	Use slide 5 to discuss the skills the children have learnt over the unit. Demonstrate any which children need reminding about.
Activity 1: Create a Presentation	Use slide 6 to introduce the main activity for the next two lessons. As a teacher, decide if their presentation will be on a topic of the children's

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	<p>choice or whether it will link to something being studied in class across the wider curriculum.</p> <p>Stop the children at regular intervals to assess the progress they are making and look out for good examples of work that can be shared with the class as the lessons proceed.</p>
Activity 2: Presenting	<p>At the end of lesson 6, use slide 7 to allow some children to present their work to the class.</p> <p>Discuss what worked well in the presentations and what could be improved, offering constructive criticism.</p>
Review Success Criteria	<p>Review the success criteria on slide 8. Children could rate how well they achieved this using a show of hands.</p>



**Unit 3.9 –
Presenting with
Google Slides –
TABLET APP
VERSION**

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GOOGLE SLIDES – TABLET APP VERSION

Medium-Term Plan – Tablet App Version

Lesson	Title	Success Criteria
<u>1</u>	Making a Presentation from a Blank Page	<ul style="list-style-type: none">Children know what Google Slides is.Children know how to open Google Slides.Children know how to add text and format it.
<u>2</u>	Adding Images	<ul style="list-style-type: none">Children can change the design of the slides.Children can insert a new slide.Children can insert pictures.
<u>3</u>	Adding Shapes and Lines	<ul style="list-style-type: none">Children can add shapes to a presentation.Children can add lines into a presentation.
<u>4 and 5</u>	Creating a Presentation	<ul style="list-style-type: none">Children can create a presentation including formatted text.Children can add objects including text and pictures.Children can present their work on Slides.

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Lesson 1 – Making a Presentation from a Blank Page

Aim

- To create a page in a presentation.

Success Criteria

- Children know what Google Slides is.
- Children know how to open Google Slides on a tablet.
- Children can add text and format it.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides – Tablet Version.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to discuss what Google Slides is and what it is used for.
Google Slides 'Home' Screen	As shown on slide 5 , show children how to locate and open Google Slides on a tablet and look at the Home screen, pointing out the different sections.
Blank Presentation	As shown on slide 6 , open up a blank presentation and point out the features. Delete the text boxes on this first slide by clicking on them and then pressing 'delete' on the keyboard.

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Text Boxes	With slides 7 and 8 , explain and demonstrate how to add a text box and change the font, colour and size of the text, as well as the border and fill of the text box.
Activity 1: Adding Text Boxes	With slide 9 , introduce the first activity where children test out what they have learnt in the lesson so far by creating five text boxes with different styled text inside. When working on Slides, the children's work will save automatically.
Title Screen	With slide 10 and 11 , demonstrate how to add a new slide and create a title page.
Activity 2: Title Screen	Use slide 12 to introduce the second activity where children add a title slide to their presentation and format it accordingly.
Sharing with the Class	With slide 13 allow some children to share their work and do some peer-assessment.
Review Success Criteria	Review the success criteria on slide 14 . Children could rate how well they achieved this using a show of hands.

GOOGLE SLIDES – TABLET APP VERSION

Lesson 2 – Adding Images

Aim

- To add images to a presentation.

Success Criteria

- Children can change the design of a presentation.
- Children can insert a new slide.
- Children can insert a picture.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides – Tablet Version.

NOTE - In this lesson, children need to know how to save images onto their device. Methods vary by device and depend upon school security settings.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning.
Presentation Design	Use slide 5 to show children how to explore the design templates that they can use for their presentation.
Activity 1: Presentation Design	Use slide 6 to introduce the first activity where children choose a suitable theme design for their presentation.
Adding Slides	Bring the children back together to look at slide 7 to remind children how to add new slides to their presentation. Children will then need to save two pictures from the internet of their favourite food to their device. Teachers will need to lead on this according to the device being used and the school's security settings.

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Images	With slide 8 , show children how to add a photo from their camera roll into their presentation.
Activity 2: Favourite Food Slide	Introduce activity 2 on slide 9 where children need to add a new page to their presentation all about their favourite food, including images. They should also use Word art to give the slide a title.
Activity 3: Favourite Animal Slide	In the next activity on slide 10 , children should add a new page to their presentation all about their favourite animal, including images and some written text.
Review Success Criteria	Review the success criteria on slide 11 . Children could rate how well they achieved this using a show of hands.

GOOGLE SLIDES – TABLET APP VERSION

Lesson 3 – Adding Shapes and Lines

Aim

- To add shapes and lines to a presentation.

Success Criteria

- Children can add shapes to a presentation.
- Children can add lines into a presentation.

Resources

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides – Tablet version.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning.
Shapes	Use slide 5 to show children how to find and add shapes to a blank page in a new presentation. Demonstrate how to change the format of the shapes.
Activity 1: Adding Shapes	With slide 6 , introduce the first activity where children practise adding and formatting shapes to a new presentation.
Lines	Use slide 7 to show children how to add lines to a page, show examples of the different types of line and demonstrate how to format them to change the look.
Activity 2: Adding Lines	Use slide 8 to introduce the second activity where children experiment with inserting differently formatted lines.

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Shapes and Lines	With slide 9 , explain how to ensure shapes do not cover existing objects and text by using the 'Move to back' function.
Activity 3: Shapes and Lines	<p>Introduce activity 3 on slide 10 where children add shapes and lines to their 'All About Me' presentations to make them look more interesting.</p> <p>Children can also add another page to their presentation. This could be about their favourite school subject, favourite story, favourite game or something of their choice.</p>
Review Success Criteria	Review the success criteria on slide 11 . Children could rate how well they achieved this using a show of hands.

GOOGLE SLIDES – TABLET APP VERSION

Lessons 4 and 5 – Create a Presentation

Aim

- To use the skills learnt in previous weeks to design and present an effective presentation.

Success Criteria

- Children can create a presentation including formatted text.
- Children can add objects including text and pictures.
- Children can present their work on Slides.

Resources:

Unless otherwise stated, all resources can be found on the [main unit 3.9 page](#). From here, click on the icon to set a resource as a 2do for your class. Use the links below to preview the resources; right-click on the link and 'open in new tab' so you don't lose this page.

- Google Slides – Tablet Version.
- Storyboard templates for planning: Use printed versions or online versions in Purple Mash at [Planning templates](#).
- **Note:** As a teacher, decide if their presentation will be on a topic of the children's choice or whether it will link to something being studied in class across the wider curriculum.

Activities

Introduction	Display slide 2 and outline the lesson aims. Display slide 3 and outline the success criteria.
Google Slides	Use slide 4 to recap the previous lesson and introduce today's learning where children will be creating their own presentations from scratch.
Slide Skills	Use slide 5 to discuss the skills the children have learnt over the unit. Demonstrate any which children need reminding about.
Activity 1: Create a Presentation	Use slide 6 to introduce the main activity for the next two lessons. As a teacher, decide if their presentation will be on a topic of the children's choice or whether it will link to something being studied in class across the wider curriculum.

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Purple Mash DigiTech Scheme of Work – Unit 3.9
Presenting using Google Slides – Tablet Version – Lessons 4 & 5

	Stop the children at regular intervals to assess the progress they are making and look out for good examples of work that can be shared with the class as the lessons proceed.
Activity 2: Presenting	At the end of lesson 6, use slide 7 to allow some children to present their work to the class. Discuss what worked well in the presentations and what could be improved, offering constructive criticism.
Review Success Criteria	Review the success criteria on slide 8 . Children could rate how well they achieved this using a show of hands.

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Assessment Guidance

Assessment Guidance	
Emerging	<p>Children know that presentation software allows the user to put together a file made of slides to present. Slides can include text, images, animations* and sounds*.</p> <p>With support children can add text, pictures and shapes to a slide.</p> <p>Children can insert slides into a presentation though they might not be able to anticipate the order of the slides.</p> <p>Children know that slides can have animations* and can add transition animations* with support.</p>
Expected	<p>Children can add text, pictures and shapes to a slide and format them with tools such as shadows and borders.</p> <p>Children can insert slides into a presentation</p> <p>Children can use transition effects* between slides and animations* of the objects in slides.</p>
Exceeding	<p>Children can incorporate video* and audio* into slideshows.</p> <p>Children appraise the animation effects available to them and make decisions about what to include and what to leave out for the most effective presentation.</p>

*video, animations, transition, animations and sounds are only available in the non-tablet version.

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